



PREP FORMS QUESTIONNAIRE

Westchester County requires that transfer documents be completed on-line using PREP Tax Forms.

In order for us to complete PREP tax forms, please complete the information below at least 3 days prior to closing to ensure timely delivery of completed forms. Email completed forms to: ***Info@gctitleagency.com***

I. Parties:

A. Grantor (Use Rider for Additional Grantor(s))

Name(s):	Address(es):	Party Type:*	SS#/EIN#
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

B. Grantee (Use Rider for Additional Grantee(s))

Name(s):	Address(es):	Party Type:*	SS#/EIN#
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

* *Individual, Corporation, Partnership, Estate/Trust, Other*

II. Property: (As shown on Tax Assessment)

A. Section-Block-Lot _____ - _____ - _____ (or)

Tax Designation _____

B. Street Address: _____

City/Town: _____ Village _____ Zip _____

C. Tax Billing Address if Other than Premises:

D. No of Parcels being transferred: _____ (Or) Part of Parcel _____

E. Deed Property Size: _____ front (by) _____ depth (Or) _____ Acres

F. Year of Assessment Roll which information was taken: _____

G. Total Assessed Value: _____

H. Property Class: _____

I. School District Name: _____

III. Taxes

A. Closing Date: _____

B. Contract Date: _____

C. Conveyance Amount: _____

D. Value of Personal Property included in Sale: _____

E. % of Residential Real Property (If other than 100%) _____

F. Exemption/Tax Credits:

a. Sch B, Part III: Exemption Claimed

b. Sch C, Item 4: Credit Line Mortgage Certificate

